



## Position announcement: PRESIDENT & EXECUTIVE DIRECTOR

**The Seamen's Church Institute | [seamenschurch.org](http://seamenschurch.org)**

### **About SCI**

The largest and most comprehensive mariners' service organization in North America, the Seamen's Church Institute (SCI) serves as a voluntary, ecumenical agency affiliated with the Episcopal Church. SCI affirms a basic precept of faith communities: welcoming the stranger, regardless of faith or background. Ministry is never sold or traded, but simply offered irrespective of financial support from any sector, company, or individual.

Utilizing our refurbished seafarers' center in Port Newark and state-of-the-art training centers in Paducah, KY and Houston, TX, SCI continually improves our practices in the areas of mariner education, advocacy, health and wellness, and ministry, and disseminates the knowledge we gain to the benefit of mariners throughout the world.

Through our relationships with maritime organizations worldwide, SCI influences policies, laws, and practices globally – among diverse nations, cultures, and employers – to benefit mariners.

Founded in 1834, SCI is agency of the Episcopal Diocese of New York. SCI employs 37 people in 5 states, operates two comprehensive maritime simulator training centers, engages the services of 1200+ volunteer knitters and 20+ non-stipendiary river chaplains and ship visitors, operates with a \$7.5 million annual budget and maintains a \$30 million endowment.

### **Summary of Position**

SCI's **President & Executive Director** oversees all strategic, administrative, philanthropic and programmatic aspects of the Institute's mission and reports to SCI's Board of Trustees. Supervising all personnel at SCI's New York City, Port Newark NJ, Paducah KY, and Houston TX sites, the President & Executive Director engages internal and external constituents to assure outstanding service to its corporate and governmental training customers and pastoral care to mariners in Port Newark, on America's inland waterways, and around the world.

### **Duties and Responsibilities**

- Serves as primary liaison to SCI's Executive Committee and Board of Trustees to implement five-year strategic plans, support governance meetings, and address challenges that impact the Institute's work;
- Assures SCI's financial integrity by adherence to annual operating budgets, fiscal controls, annual audit, and capital planning;
- Leads SCI's philanthropic efforts to build financial resources via donor cultivation, special events, annual funds, foundation grants, major gifts, occasional capital campaigns, and legacy bequests;
- Manages and mentors all senior staff in their leadership skills and career development;
- Collaborates with SCI's chaplaincy, maritime education, mariner advocacy and Christmas at Sea departments to strengthen both fee-based and philanthropic outreach to mariners in routine and extreme conditions;



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- Leads development of the port and river chaplains as crisis first-responders via special training such as Critical Incident Stress Management (CISM) and Applied Suicide Intervention Skills Training (ASIST);
- Functions as maritime thought leader via public presentations, written documents and social media regarding human-factor issues such as mariner resilience and impairment; suicide or harassment prevention; and post-piracy protocols;
- Champions SCI's maritime training to assure outstanding simulator, e-learning and professional development resources for mariners;
- Cultivates SCI's Mariner Friendly Church outreach in both port and river regions by developing strategic parish alliances that solidify SCI's historic religious identity while recruiting volunteers and securing financial donations.

### **Required Qualifications**

- This position requires an ordained Episcopal minister to serve as incumbent.
- Extensive experience in board relations and fundraising
- Organizational leadership experience, including managing a non-parish charitable or for-profit organization
- Ability to regularly travel to SCI's facilities and attend maritime industry events
- Ability to board oceangoing merchant ships and river barge vessels
- Ability to obtain a US Transportation Worker Identification Credential (TWIC) card

### **Preferred Qualifications**

- Advanced training in theological, clinical or legal studies, along with Clinical Pastoral Education
- Experience leading a social services or human rights advocacy group
- Knowledge of maritime industry

Interested candidates should contact SCI's Director of Human Resources at: [humanresources@seamenschurch.org](mailto:humanresources@seamenschurch.org). Please include a resume and recent writing sample related to this position.

This position offers a competitive salary including housing allowance, generous paid leave, comprehensive health/dental insurance and participation in the Church Pension Fund retirement plan.